



2011 Site Pitch Application Form

Wizard Festival
The Show Ground
New Deer
Turriff
Aberdeenshire
AB53 6QB

26th & 27th August 2011

www.wizardfestival.com

Thank you for your interest in applying for a pitch at Wizard Festival 2011.

Please include with this application photographs, price/product lists, references and anything else you feel appropriate to help your application.

If you would like to apply for more than one stall, please complete a separate application form for each site.

Please sign and post completed forms with your payment to: **Wizard Festival Ltd, Byron Lodge, Keplahill, Longside, Aberdeenshire, AB42 4XD.**

Payments will not be cashed until confirmation of successful application. All applicants will be informed via telephone after the closing date whether or not their application has been successful.

THE CLOSING DATE FOR COMPLETED FORMS IS FRIDAY 29TH April 2011. APPLICATIONS RECEIVED AFTER THIS DATE SHALL NOT BE CONSIDERED.

Your details

Contact name:	
Trading name:	
Contact Telephone number:	
Mobile:	
Address	
Postcode:	
Email address:	
Website URL:	

Pitch details

Pitch type i.e. marquee, tent, trailer	
Pitch frontage The total width of the front of your stall, including any extra space you require for guy ropes, tow-bars etc.	Metres
Pitch depth The depth of your pitch structure.	Metres
Total pitch depth The depth behind your stall, to be used for storage, etc	Metres
Type/Scope of business i.e. craft, outdoor gear, green group, etc.	
Number of staff Please state the number of people you intend to have working on your pitch. 2 tickets are provided free of charge with each application, a further 4 staff passes can be purchased at £40 each.	
Vehicles Please state number of vehicle passes required and type/size of vehicles to be brought on-site.	

Pitch details

Please give a detailed description of your stall and what you sell. Please send photos and a price list or proposed product list. Please also give details about previous festivals and events you have traded at as well as a sketch of proposed pitch layout.

Charges

The traders pitch charge is £12 (& VAT) per square metre and is payable in advance. A minimum pitch charge of £100 & VAT applies to all pitches (excluding electricity).

Electricity requirements

Payable in advance. (To comply with health and safety requirements no generators are allowed on site for your own use) Please note that if you need more power than this on the day, it may not be available; you should allow for all your power requirements now.

Charges for power supply are:

16 amp supply	£105
32 amp supply	£195
63 amp supply	£385
3 phase 32 amp supply	£585

Please provide a list and breakdown of power output in watts of equipment that you will be bringing onsite. All electrical equipment used onsite must have been tested and have a current safety certificate.

Power Requirements	
Item	Wattage
Total power required	Kw

Please Note: You must bring your own suitably tested cable (minimum length 25 meters) with Ceeform 16 or 32 amp single phase socket as appropriate to hook into power distribution.

Passes/tickets

You will receive two free weekend trader passes with your application. If you require more than that, you can buy up to four more weekend trader passes at a discounted price of £40 each, over and above that number you will need to pay the full price per ticket. Trading staff without passes will not be admitted to the event

Trader's charges calculator

Calculate square metres required:

Pitch frontage _____ m x Pitch depth _____ m

Total sq metres _____ x £12 (minimum £100) £ _____

Electricity _____ x 16 amp supply (£105) £ _____

_____ x 32 amp supply (£195) £ _____

_____ x 63 amp supply (£385) £ _____

_____ x 3 phase 32 amp supply (£585) £ _____

Additional tickets @ £40 each (max. 4)

_____ number £ _____

Sub Total £ _____

Plus VAT @ 20% £ _____

Grand total £ _____

(Please send cheques with this application form. Cheques made payable to Wizard Festival Ltd)

Declaration

For your application to be considered, please tick the boxes to confirm the following:

I/we enclose a cheque for payment of trader charges – made payable to Wizard Festival Ltd.		
I/we enclose copies of public and employers liability insurance.		
I/we enclose copies of risk assessment for pitch.		
I/we enclose full details of what I/we propose to sell / exhibit.		
Signature:		Date:
Print name:		

Once all applications for trading have been considered, a final decision shall be made and those successful shall be informed by telephone after the closing date. Please note that receipt of your completed form by us does not constitute acceptance of your application. The festival reserves the right to refuse access to traders either prior to the event (in which your payment will be returned) or during the event if your installation does not fit the description given on this application or you contravene any of the terms and conditions set out.